

NATIONAL TAIWAN UNIVERSITY

Center for General Education Regulations Governing the Establishment and Selection of the Outstanding Teaching Faculty Member Selection Committee

September 18, 2023 Passed by the 1st Center Affairs Meeting, fall semester, Academic Year 2023-24
October 31, 2023 Passed by the 3,157th Administrative Meeting
November 29, 2023 Promulgation of all amended articles
(Full amendment history detailed at the end of this document)

Article 1 National Taiwan University (NTU or “the Universit”) Center for General Education (“the Center”) formulates the *Regulations Governing the Establishment and Selection of the Outstanding Teaching Faculty Member Selection Committee* (“the Regulations”) to establish an Outstanding Teaching Faculty Member Selection Committee (“the Committee”) for selecting Outstanding Teaching Faculty Members of the Center, in NTU's General Core Courses, and the field of General and Liberal Education (GLE), and Communication, Expression, and Career Development in accordance with Article 15 of the NTU *Regulations Governing the Selection and Awarding of Outstanding Instructors*.

Article 2 The Committee shall consist of several ex officio members and elected members, with the Center’s Director serving as the convener and chair of the Committee:

1. Ex-officio members: the Center’s Director, the Center’s Associate Director, the Division Director of General Education, the Division Director of Liberal Education, the Director of the Athletic Department, the Director of Center for Teacher Education, and the directors of each degree program shall serve as ex-officio members.
2. Elected members: 5-7 elected members shall be elected among the Center's General Education Committee.

The duties of the Committee are as follows:

1. The term of the ex officio members shall last until the termination of their term of office.
2. Elected members shall serve a term of one year and may serve

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consecutive terms if re-elected; if a vacancy occurs during their term, the Center's General Education Committee shall appoint a new member in descending order of votes from the election, who shall only serve for the remainder of the term.

Article 3 If the Center's Director is a candidate for the Outstanding Teaching Faculty Member of the Center, General Core Courses or GLE of the year, the Committee shall elect one member as the chair.

Committee members shall attend the meetings by themselves and may not be represented by a proxy.

A meeting may be held only when at least half of the Committee members are present. Meeting decisions may only be passed when more than half of the attending members agree.

Committee members shall recuse themselves from participating in review or discussions on matters relating to issues where they have conflicts of interest. Should a member not voluntarily recuse themselves, the chair of the Committee may request the member to do so.

Members of the Committee who are recused as described in the preceding paragraph shall not be counted towards the quorum required for attendance and for voting.

Article 4 The candidates for Outstanding Teaching Faculty Members of the Center, and those of General Core Courses and GLE shall be divided into the following three groups based on the nomination quota of the year, as notified by the University. Selections shall then be made from these groups:

1. Selection of Outstanding Teaching Faculty Members of the Center's subordinate entities.
2. Selection of Outstanding Teaching Faculty Members in NTU's General Core Courses.
3. Selection of Outstanding Teaching Faculty Members in the field of GLE and Communication, Expression and Career Development.

Article 5 The Committee shall establish an Outstanding Teaching Faculty Member Selection Panel for each group outlined in the preceding article. Regulations

governing the establishment and selection of each panel shall be formulated separately.

Each member may be elected to serve on a maximum of two panels.

Article 6 For shortlisted candidates from the Center's subordinate entities, the Center's information forms for candidates vying for the title of Outstanding Teaching Faculty Members shall be submitted to the Committee. They may also submit relevant teaching materials within the last 3 years, such as course syllabi, teaching materials, assignment designs, exam questions, etc., which shall be limited to 30 A4 pages and used as reference material during the Committee's selection process.

Article 7 The Committee's procedures for selecting Outstanding Teaching Faculty Members are as follows:

1. The Committee shall conduct anonymous voting to evaluate the recommendation lists submitted by each panel outlined in Article 4, Paragraph 1. Each Committee member shall choose a number of candidates that is 1.3 times higher than the award quota set for the current year, and compile an award list, based on the candidates' received votes, to be submitted to the University. Any remaining candidates shall be placed on a waitlist. If the number of awarded faculty members exceeds the available quota for the year due to a tie in the votes, the Committee shall engage in further deliberation on the tied candidates and conduct subsequent votes, until an award list ensuring that the number of candidates aligns with the established quota is compiled.
2. The Committee shall deliberate on the award list compiled in accordance with the preceding subparagraph, and proceed with a voting process to determine whether the listed faculty members shall receive the Distinguished Teaching Award or the Outstanding Teaching Award.

The award quota set for the current year, as specified in the Regulations, refers to the collective number of Distinguished Teaching Awards and Outstanding Teaching Awards available for distribution among the Center, General Core Courses, and GLE for the year.

If a faculty member receives two awards simultaneously, they shall choose

one to accept.

The candidate on the waitlist will then fill the vacancy generated by the preceding paragraph.

Article 8 For faculty members nominated following Article 7, Paragraph 1, Subparagraph 2 of the NTU Regulations Governing the Selection and Awarding of Outstanding Instructors, or in accordance with the selection regulations established by each unit of the University, their teaching accomplishments shall be organized by the Office of Academic Affairs into a statistics table, which shall serve as a reference material during the selection process.

Article 9 Matters not addressed herein shall be subject to the NTU Regulations Governing the Selection and Awarding of Outstanding Instructors and other relevant regulations.

Article 10 The Regulations shall be passed by the Center Affairs Meeting and the Administrative Meeting and then implemented on the date of promulgation.

[Full amendment history]

February 24, 2000	Passed by General Education Committee at its 44 th meeting.
March 14, 2000	Passed by the 2,145 th Administrative Meeting
December 26, 2006	Passed by the 2,461 st Administrative Meeting
May 29, 2007	Passed by the 2,482 nd Administrative Meeting
March 25, 2008	Passed by the 2,518 th Administrative Meeting
December 01, 2009	Passed by the 2,601 st Administrative Meeting
February 19, 2013	Passed by the 2,750 th Administrative Meeting
November 26, 2013	Passed by the 2,788 th Administrative Meeting
January 27, 2015	Passed by the 2,845 th Administrative Meeting
September 06, 2016	Passed by the 2,918 th Administrative Meeting
February 14, 2023	Passed by the 3,140 th Administrative Meeting